

Tech Week Check List

- ☐ Check Costume Requirements – do you have everything you need on the list including undergarments for costume changes. (And a big T-shirt to cover underclothing during breaks/eating – button down shirts are great if possible)
- ☐ Order and pay for a DVD, if you want
- ☐ Sign up for your volunteer jobs
(2 during tech week (1 of the 2 in the dressing room if your child is 12 or under), and Load out or Load In)
- ☐ Pay for all of your tickets
- ☐ Assign all of your tickets
- ☐ Did you pack a Rubbermaid type clear storage box (15-20 qts, taller better than wider) for your child and put their name on EVERYTHING you want back. **Things to include:**
 - ☐ Clothing/shoes to change into to go home
 - ☐ Makeup/hair supplies as needed
 - ☐ SNACKS that will not damage a costume (carrots, apples, goldfish, dry/low color snacks (No strawberries, blueberries, Cheetos etc)
 - ☐ WATER BOTTLE WITH NAME
 - ☐ Stuff to play with if you have a younger child (no markers please)
- ☐ Water Donations – If you are willing and able -- the cast will go through huge amounts of water during tech week and we ask for donations of the small water bottles(8oz). We encourage hydration as everyone is exhausted and we want to prevent illness that can spread quickly backstage and we appreciate any help possible in keeping everyone going.
- ☐ Concession Donations – Our concessions sales benefit Encore's scholarship and financial assistance program. If you are inclined to grab an extra item next time you are at the grocery store these are the items that can best help off-set the cost, and increase the amount we can offer to families who cannot typically afford to participate in our programs.
 - Cases of Coke, Diet Coke, Sprite,
 - Cases of Water
 - Variety Cases of Chips
 - Prepackaged**
 - Peanut M&Ms/Regular M&Ms
 - Variety Candy Bars
 - Sour Patch Kids
 - Starburst/Skittles
 - Oreos
 - Famous Amos Cookies/ Mothers Cookies
 - 1.5 L bottles of Cabernet Sauvignon, Malbec, Chardonnay
 - Cases of Heineken or Corona

