



*3555 Lomita Blvd, Suite E  
Torrance, CA 90505*

August 16, 2019

Dear School Administrator:

The student bearing this letter will be participating in ENCORE's performance of *The Little Mermaid* on Thursday, February 6 and Friday, February 7 at 10am at the Warner Grand Theatre which will be presented to public school students. ENCORE is a non-profit corporation under IRS 501(c)(3) dedicated to education in the performing arts.

According to California AB776 (Baca), added to the Education Code Section 48225.5 schools are required to excuse the absences of a pupil who participates with a not-for-profit arts organization performance for a public-school audience. Such excused absences are limited to five (5) excused absences per school year. Also, children who receive excused absences due to participation in a non-profit public school performance must be allowed to make up missed assignments and must be allowed to complete any missed assignments and to receive credit for all work satisfactorily completed.

We ask that you excuse this pupil's absences on the aforementioned dates and allow the student to make up any missed assignments for full credit.

If you have any questions or concerns regarding ENCORE and its non-profit status or require further information or documentation, please feel free to contact me at the telephone number or address below.

Very truly yours,

**Tracy A Schiller**  
**Executive Director**  
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